

The Willows At Upriver Board Meeting Minutes

Date and Time: August 23, 2015 at 7 PM

Place: Becky's House

Attended by: Becky, Steve, Shannon, Krystal

1. Review and approve previous meeting minutes
 - a. There was no meeting in July. June minutes were approved.
2. Treasurer's Report
 - a. Reviewed financial statements provided by HOA Services for the months of June and July.
 - b. We still don't have April information
 - c. Board members have questions about the financial statements and agree it is time to meet with HOA Services.
 - d. Shannon will call to ask about the \$205 charge for water in the July statement.
 - e. Discussed aged accounts receivable. This is a much larger group of people who have not paid than what we experienced in previous years. Krystal says people are not being billed monthly. She will call HOA services to ask about this. We also still have neighbors contacting us and asking how to contact the management company.
3. Old Business
 - a. We still don't have any bids for the landscaping project.
 - b. The website still has the architectural form posted on it. Need to request that it is removed.
4. New Business
 - a. Krystal reported a broken sprinkler head was observed earlier in the week but it appears it has been fixed now.
 - b. Board would like to meet with HOA Services staff. Becky will call to request a meeting on a Friday at 1 PM which is a time when most board members could attend.
 - c. Steve would like to resume the search for a bookkeeping service. He will check around again and get back to the board.
5. Next regular meeting – September 27th