

The Willows At Upriver Board Meeting Minutes

Date& Time: December 7, 2014 7 PM

Place: JoLynn's House

Attended by: Becky Swan, Steve Beaulieu, JoLynn Hill, Krystal Grey, Shannon Batke

1. Review and approve previous meeting minutes.
 - a. All minutes pending for approval were approved since all board members were present.
2. Treasurer's Report
 - a. Becky reported the engraver charged \$550 for the lettering on the rock. Next step is to have the rock positioned to face the road more and get it landscaped. This will have to wait til Spring or Summer.
 - b. Becky would like to get the financial review done. Scheduled for December 27 at 3 PM at Becky's house.
 - c. Reviewed the Greenleaf contract which is for two years and agreed to sign it and return it. Becky will scan the contract and forward to members so we all have it.
 - d. Steve will do a letter to Wells Fargo for the house that is in foreclosure.
3. Board Business and Projects
 - a. Still researching and looking for a bookkeeper. HOA services does not offer a bookkeeping only service. Their minimum monthly cost for HOA management is \$400.
 - b. Steve almost has the newsletter done. Becky will get it printed and JoLynn/Krystal will do the mailing.
4. Meeting adjourned at 8 PM. Next meeting will be December 27th at 3 PM at Becky's House.

Respectfully Submitted by _____