

The Willows At Upriver Board Meeting Minutes

Date& Time: May 18, 2014 7 PM

Place: Becky's House

Attended by: Becky Swan, Steve Beaulieu, Krystal Grey, Shannon Batke

1. Review and approve previous meeting minutes.
 - a. Jolynn is typing the Annual Meeting Minutes for 3/31/2014 and was unavailable for this meeting
 - b. The original minutes for this meeting were handwritten and read back at the meeting and accepted.
2. Treasurer's Report
 - a. Becky presented the final budget and expenses for the last year. Revenues were \$ 9973.and expenses were \$6722. We have \$11964 in the Reserves Savings Account and our checking account balance is \$3518.
 - b. Board reviewed a written request from a homeowner who had a death in the family and accrued additional fees. Board approved request with her payment in full.
 - c. Becky reported that we have five accounts that are in arrears or were current but missed the discount deadline. All will be billed again as a reminder of amounts due.
 - d. Three accounts are over a year delinquent. Board is considering turning them over to collection. However, our experience is that Bonded Collections is moving very slowly on the one we gave them last year. Becky will contact an attorney and see if we have better options through legal action first.
 - e. Becky reported there was \$1346 in the Reserve Fund line item from last year's budget that was not spent. This will be rolled into the savings account and allocated to the Reserves.
 - f. Steve agrees to keep the second back up disc copy again this year. This is our safety in case something happens to Becky's records.
3. Board Business and Projects
 - a. Krystal and JoLynn did not have time to work on the sign.
 - b. Shannon may have to miss some meetings – her baby is due 6/20
4. Meeting adjourned at 8 PM. Next meeting will be June 29th at 7 PM at Becky's House.

Respectfully Submitted by _____