

HOAAGENT.COM

Your Neighborhood is our Business



Dear Homeowner:

Welcome, we hope you are enjoying your home at The Willows at Upriver. Homeowners Association Services, Inc. is honored to manage your homeowners association. We will be doing everything we can to make your lifestyle peaceful and carefree.

This will include the following:

- Common area mowing, trimming, edging, fertilizer, and weed control,
- Common area Sprinkler blow-out & start up and repairs,
- Online Payment Gateway for Assessment payments,
- Preparing the HOA 1120 H Tax form for the IRS,
- Renewing the HOA Non-Profit Corporation annual report,
- Annual billing and collection of the HOA Assessment,
- Liability insurance for HOA Activities for the protection of the homeowners and board members.

Annually, the budget will be reviewed and the annual assessment may be altered to maintain a balanced budget and to allow for continued growth of the reserve account. Notification of any change in the budget or assessment will be provided by Homeowners Association Services, Inc. to the members of the Board for approval and to the Association, prior to a change being implemented.

Again, we welcome you to The Willows at Upriver and hope to be a good partner in providing you with an enjoyable and carefree living experience. Please contact us with any questions or concerns at Info@HOAAgent.com or 509-922-2494.

Agent for The Willows at Upriver Homeowners Association
Homeowners Association Services, Inc.

Peg, Lance, and Kristi

HOMEOWNERS ASSOCIATION SERVICES, INC
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